

The Governor's Safety Achievement Award Instructions

The Governor's Safety Achievement Award recognizes Montana's small, medium and large employers and individuals in the public and private sectors that are committed to safety in the workplace. Through their commitment to safety, these employers and individuals are not only creating a safe place to work; they are reducing their workers' comp rate making them leaders in their industry.

Criteria for Employers:

Governor's Safety Achievement Award recipients must meet the following criteria:

- Compliance with the Montana Safety Culture Act
 - Provide documentation of the following:
 - Employee safety orientation
 - Task specific training
 - Regular refresher training
 - Safety awareness program
 - Periodic self-inspection
 - Safety committee
 - Accident or incident investigations
- Have a good safety record
 - Better than average Emod and/or Incident rate for the last 3 years
 - Documentation must be submitted with nomination form.

Criteria for Individuals:

Governor's Safety Achievement Award individual recipients must meet the following criteria:

- Compliance with the Montana Safety Culture Act.
- Must show exemplary leadership, outstanding achievement and implement safety policies and practices to facilitate a safe work environment.
- Promote innovative and creative solutions to engage colleagues in workplace safety programs.

Completing the Form

- Nominations for the Governor's Safety Achievement Award must be submitted electronically using this nomination form and supporting documentation.
 - Please include a brief summary (500 words or less) as to why the nominee deserves the award.

- Nominations for **employers** must include additional pages of supporting documents showing compliance with the Montana Safety Culture Act.
- Nominations for **individuals** must include a biography or resume of the employee as well as a letter of endorsement from someone who has worked with or for the nominee.
- The information submitted should support the award criteria for safety in the workplace.

The Process

A selection committee will review all nomination forms and select the Governor’s Safety Achievement Award recipient(s). A letter will be sent to all nominees after the recipients have been selected. The recipients will be announced at the Governor’s Workers’ Compensation Conference in Big Sky on August 23, 2018.

E-Mail Completed forms to:

Casey Kyler-West at ckylwest@mt.gov

Name of the Company: _____

Type of Industry: _____ **Number of Employees:** _____

Business Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Business Phone: () _____ **Business Fax:** () _____

Email Address: _____

Your Name: _____

Title or Position: _____

Agency/Company/Organization: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: () _____ **email:** _____

Deadline: All nomination forms and supporting documentation must be **received electronically** no later than **Friday June 1, 2018.**

Nomination Description:

Please use this space to describe why your nominee deserves a 2018 Governor's Safety Achievement Award. If preferred, you may attach the description to this form.